



## OREGON TRAIL LIBRARY DISTRICT

### MINUTES

Oregon Trail Library District  
Board Meeting Irrigon Branch  
ZOOM Meeting option  
Wednesday May 19, 2021 6:30pm

#### BOARD MEETING

**Approved: June 16, 2021 by OTLD Board**

Roll Call: Stephanie Case

Board members present: in person Stephanie Case, Lisa Constantine, Bill Kuhn, and Brenda Profitt

ZOOM: Kraig Cutsforth

Staff members present: Kathy Street

Meeting called to order 7:54pm by Stephanie Case

#### CONSENT AGENDA

**Motion to approve 4/21/2021 minutes and April 2021 financials**

- Motion – Kuhn
- 2<sup>nd</sup> – Constantine
- Vote – Yes – Case, Constantine, Cutsforth, Kuhn, and Profitt

#### PUBLIC COMMENT

Ann Spicer Kuhn, former OTLD Board member spoke about the need to establish a fund for capital repairs. An example is to replace a roof or HVAC system. She said that past board members recognized the need to enlarge the libraries and that is still a need.

#### OLD BUSINESS

1. Policy Schedule

Library Director Street has not completed the schedule yet. Will present at June meeting.

**NEW BUSINESS**

1. The possibility of a Covid Vaccine Incentive for employees was discussed. It was determined not to offer one.
2. Vacation Policy, it was discussed to add additional vacation time off based on length of employment. Street will bring samples to the June meeting.
3. Fine Free Policy, Street proposed that OTLD become a fine free library.

**Motion to approve Fine Free Policy for OTLD effective immediately**

- Motion – Constantine
- 2<sup>nd</sup> – Kuhn
- Vote – Yes – Case, Constantine, Cutsforth, Kuhn, and Profitt

4. Director Report given by Kathy Street

**ADJOURN**

Adjourned by Stephanie Case 8:44pm

Next Meeting Wednesday, June 16, 2021 Heppner City Hall

**ADJOURNMENT**

Stephanie Case adjourned the meeting at 7:38pm

Next Meeting April 21, 2021

Minutes submitted by Kathy Street